

## Southern Wiltshire Area Board AGENDA

**Place:** Winterslow Village Hall, Middleton Rd, Winterslow SP5 1PQ  
**Date:** Thursday 28 May 2015  
**Time:** 7.00 pm

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Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdow, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

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### Wiltshire Councillors

Richard Britton	Alderbury and Whiteparish
Chris Devine	Winterslow
Julian Johnson	Downton and Ebble Valley
Ian McLennan	Laverstock, Ford and Old Sarum
Leo Randall	Redlynch and Landford

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Come along for refreshments and a chat from 6:30pm.**

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Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), on 01722 434560 or email [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

or Karen Linaker (Southern Wiltshire Community Area Manager), Tel: 01722 434697 or (email) [karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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<b>Items to be considered</b>	<b>Time</b>
<p>1     <b>Election of a Chairman for 2015/16</b></p> <p>The Board will receive nominations for a Chairman for 2015/16.</p>	<b>7.00pm</b>
<p>2     <b>Election of a Vice-Chairman for 2015/16</b></p> <p>The Board will receive nominations for a Vice-Chairman for 2015/16.</p>	
<p>3     <b>Representatives to Outside Bodies and Working Groups for 2015/16 (Pages 3 - 20)</b></p> <p>The Board will consider the list of nominated representatives to Outside Bodies and Working Groups for 2015/16, as set out in the attached report.</p>	
<p>4     <b>Welcome</b></p>	
<p>5     <b>Apologies</b></p>	
<p>6     <b>Minutes (Pages 21 - 34)</b></p> <p>To approve and sign as a correct record the minutes of the previous meeting held on Thursday 26 March 2015.</p>	
<p>7     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>8     <b>Chairman's Announcements (Pages 35 - 36)</b></p> <p>To receive Chairman's Announcements including:</p> <ul style="list-style-type: none"> <li>• The Big Pledge</li> </ul>	

9 **Current Consultations**

To note the attached information on the following current consultations:

<p><a href="#">Wiltshire's joint health and wellbeing strategy</a>  <a href="#">Wiltshire's joint health and wellbeing strategy</a>  <a href="#">NaNmb</a></p>	<p>1 July 2015</p>	<p>In September 2013, Wiltshire's Health and Wellbeing Board agreed its first <a href="#">Wiltshire's joint health and wellbeing strategy</a> <a href="#">Wiltshire's joint health and wellbeing strategy NaNmb</a>.          The strategy sets out the areas on which the different organisations in Wiltshire will be working together so that people have the support they need to live longer, healthier, more independent lives.          We would like to hear your views on the content of the strategy. Please respond with comments to David Bowater by email <a href="mailto:david.bowater@wiltshire.gov.uk">david.bowater@wiltshire.gov.uk</a> and by taking part in our <a href="#">joint health and wellbeing strategy survey</a></p>
<p><a href="#">Housing needs survey</a></p>	<p>Open</p>	<p>Wiltshire Council is working with parish councils to identify the housing needs of local people and would be grateful for your help.          Households in parishes are being asked to take part in a survey that will give up-to-date information about local housing circumstances and aspirations.          Email: <a href="mailto:housing.strategy@wiltshire.gov.uk">housing.strategy@wiltshire.gov.uk</a>          Telephone: 01249 706614</p>

NOTE: Nick Evans from the New Forest National Park Authority will be present from 6.30pm to answer any questions on the New Forest Management Plan.

Link:  
[http://www.newforestnpa.gov.uk/info/20016/our\\_work/81/management\\_plan](http://www.newforestnpa.gov.uk/info/20016/our_work/81/management_plan)

- 10 **Report on issues facing the community as a whole** 7.10pm  
(Pages 37 - 46)

Written Updates attached are:

- Police – Neighbourhood Team Update
- Fire & Rescue Service
- Wiltshire Council Updates: –
  1. Changes to Street Lighting
  2. School Place Planning
- Southern Wiltshire Issues System
- Health Watch Wiltshire
- Any other comments or reports

- 11 **Parish Showcase** 7.25pm

What's it like to live in Winterslow?

- 12 **Youth Update and Funding**(Pages 47 - 54) 7.35pm

The Board will receive an update from the Community Youth Officer on the progress of the LYN Management Group since the last meeting.

The Board will also consider the following recommendations (as detailed in the report):

- 1.1. To note an update on the progress made in delivering positive activities for young people in this community area.
- 1.2. To approve the allocation of £5k of the 2015/16 “positive activities for young people” budget to support youth groups and clubs to “buy in” activities from approved providers – to be known as the “alternative activities scheme”.
- 1.3. To re-launch the leisure credit scheme as “Community Rewards”, and to approve the apportionment of £7k to this reward scheme.
- 1.4. To re-affirm the Board’s support for the delegation of spend to the Community Area Manager to authorise bids to the “alternative activities scheme” and the “community rewards scheme” up to £1,000 at a time. This delegation of authority will be exercised in consultation with all members of the Board, and the Local Youth Network Management Group, and will be reported to the next available full board meeting.

1.5. To support the use of £1k of the previously agreed £5,400 start up funding for Alderbury Youth Group (agreed in December 2013) to fund a series of “alternative activities” until arrangements have been put in place to secure a youth leader.

*Officer: Emma Drage, Community Youth Officer*

13 **Community Messaging** **7.45pm**

Inspector David Minty will take us through a demonstration of the new Community Messaging system now in operation.

14 **Local GP / CCG Update** **7.55pm**

To receive a presentation from a local GP or CCG rep highlighting the current [consultation](#) on the Joint Health and Wellbeing Strategy, plus an update on the rollout of community teams and the Clinical Commissioning Group’s adult community services tender.

Together this will mean services increasingly being clustered around local GP surgeries; and as such will be highly significant for communities.

15 **Improving the Lives and Meeting the Aspirations of Older People in Southern Wiltshire** **8.10pm**

To discuss which services are needed to improve the lives of older people in Southern Wiltshire and to hear about plans for future events, workshops and how to get involved in shaping those services.

*Officer: Nicola Gregson, Head of Commissioning for Older People Care, Support and Accommodation*

16 **Community Area Transport Group (CATG) Update** **8.40pm**  
(Pages 55 - 62)

To note the minutes of the last CATG meeting and to consider any recommendations for funding arising from the meeting, as detailed in the report attached to the agenda.

17 **Community Area Grants**(Pages 63 - 78) **8.45pm**

The Board will consider applications for funding from the Community Area Grant Scheme.

*Officer: Karen Linaker, Community Area Manager*

**Future Meeting Dates 2015  
7.00pm start**

Thursday 30 July – Coombe Bissett VH

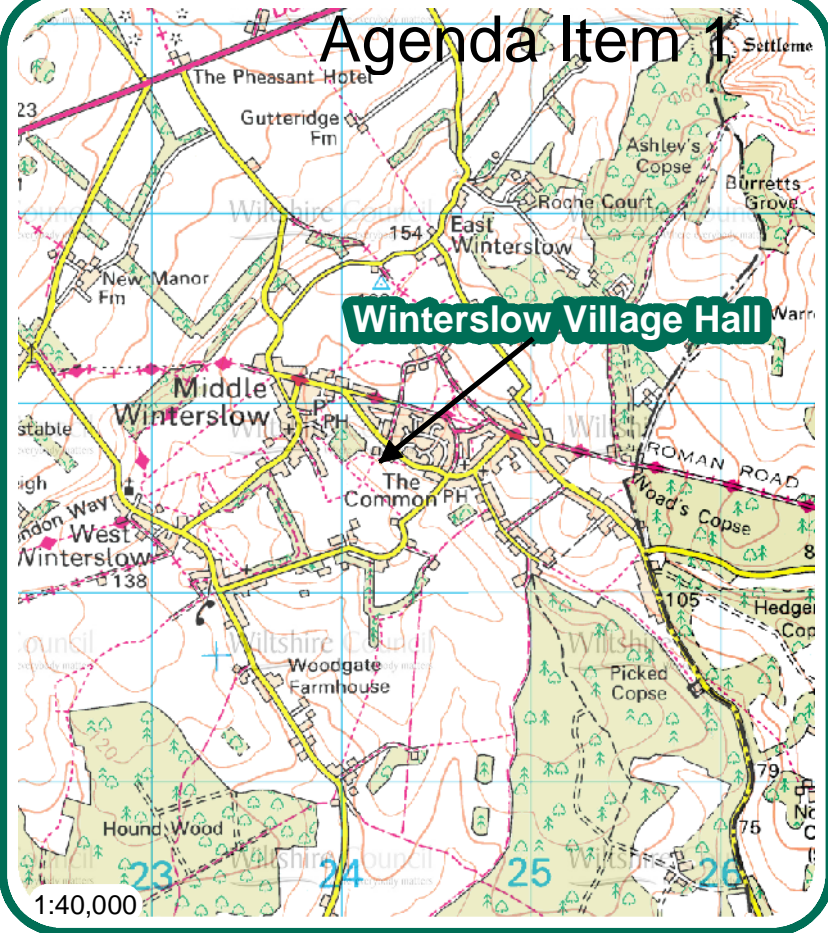
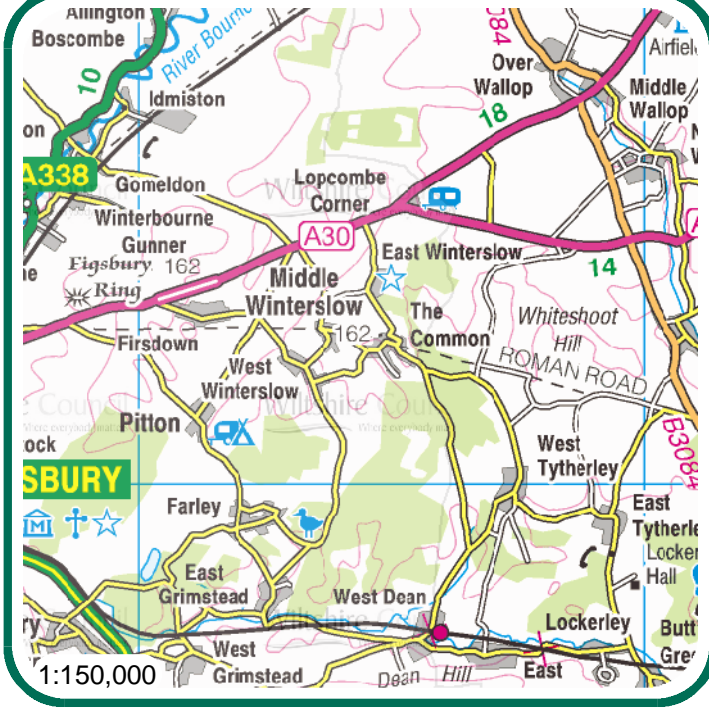
Thursday 1 October - Downton Memorial Hall

Thursday 3 December – Alderbury VH



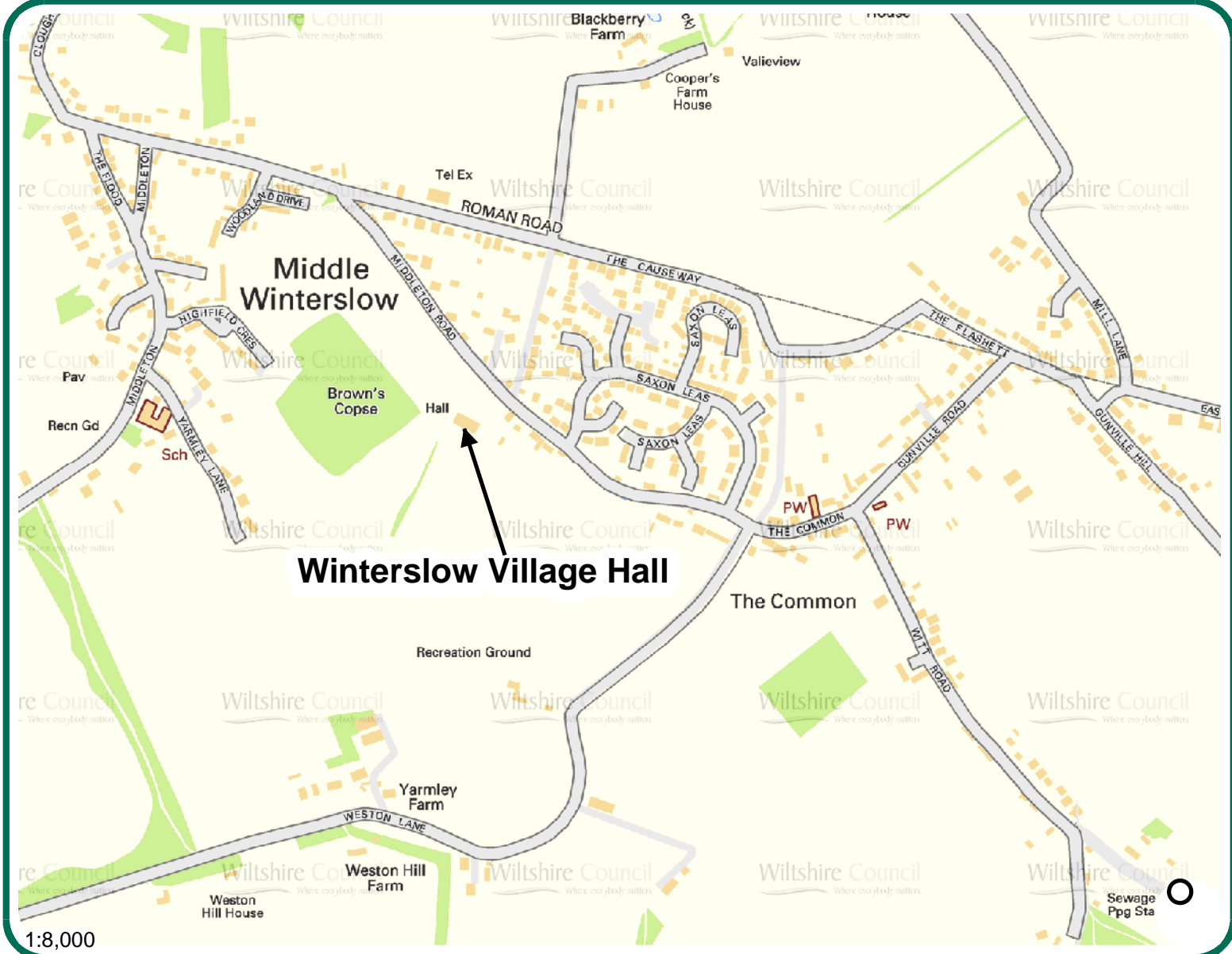


# Agenda Item 1



**Winterslow Village Hall**  
Middleton Road  
Winterslow  
Wiltshire  
SP5 1PQ

**Wiltshire Council**  
Where everybody matters





Southern Wiltshire Area Board  
28 May 2015

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**Appointments to Outside Bodies and Constitution of and Appointments to Working Groups 2015/16**

**1. Purpose of the Report**

- 1.1. To appoint representatives to Outside Bodies, and to reconstitute and appoint to Working Groups for the year 2015/16.

**2. Background**

- 2.1. The Area Board is invited to appoint Councillor representatives to the Outside Bodies listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, unless the Board determines otherwise.
- 2.2. Similarly, the Area Board is invited to reconstitute the Working Groups set out in **Appendix B**, with the Terms of Reference set out at **Appendix C**, and to make appointments to these groups. These appointments are for 2015/16.

**3. Main Considerations**

- 3.1. In 2010 all Area Boards appointed Community Area Transport Groups (CATGs), which operated as informal working groups making recommendations to the Area Board for approval. Terms of Reference are set out in Appendix C. It should be noted that the establishment of the CATGs, along with the delegation of the relevant budget of Area Boards, was a delegation of authority from the Cabinet Member for Highways, and so the Terms of Reference for these cannot be amended.
- 3.2. In 2014 all Area Boards appointed Local Youth Network (LYN) Management Groups to coordinate wider LYNs, sub-groups of the Area Boards, to facilitate positive activities for young people in the community area. Terms of Reference are set out in Appendix C and may be reviewed by the Leader on an annual basis.
- 3.3. Some Area Boards also established Shadow Community Operations Boards to discuss and facilitate the development of Campus proposals. Similarly these groups were established as part of the Council's corporate programme for Campuses and so the Terms of Reference cannot be amended.
- 3.4. Some Area Boards have established other working groups to consider and address local issues. Where these have Terms of Reference, this is for the Area Board to determine and amend where required.

#### **4. Financial and Resource Implications**

4.1. None.

#### **5. Legal Implications**

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required.

5.2. Protocol 3 of the Council's Constitution sets out Guidance to Members on Outside Bodies.

#### **6. Environmental Impact of the Proposals**

6.1 None.

#### **7. Equality and Diversity Implications**

7.1 None.

#### **8. Delegation**

8.1 Under Wiltshire Council's constitution (Part 4, paragraph 5), appointments to Outside Bodies will be made by the Leader of the Council, Cabinet, Area Boards or a meeting of group leaders, as appropriate. By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

8.2 The appointment of Councillors and other representatives to working groups operating under the Area Board is a matter for the Area Board to determine.

#### **9. Recommendation**

9.1 The Area Board is requested to:

- a. Appoint Councillor representatives to Outside Bodies as set out at Appendix A;
- b. Agree to reconstitute and appoint to the Working Group(s) as set out in Appendix B; and
- c. Note the Terms of Reference for the Working Group(s), as set out in Appendix C.

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Report Author: Lisa Moore, DSO

**Appendices:**

Appendix A – list of appointments to Outside Bodies

Appendix B – list of appointments to Working Group(s)

Appendix C – Terms of Reference for Working Group(s)

**Unpublished background documents relied upon in the preparation of this report**

None.



**WILTSHIRE COUNCIL OUTSIDE BODIES**

<b>Outside Body Title ( A to Z )</b>	<b>Appointed By</b>	<b>Why Rep Needed</b>	<b>Organisation aims</b>	<b>Meeting schedule</b>	<b>Voting rights</b>	<b>Reps needed</b>	<b>Representative (s)</b>
Brian Whitehead Sports Association	Area Board - South Wilts	So council sees visibly how funds are used	Provision of sporting facilities for the Downton area	4 to 6 times per year	-	1	Cllr Julian Johnson
Southern Wiltshire Local Youth Network (LYN)	Area Board - South Wilts	So young people can present ideas to councillors and council	Youth issues and democracy; to enable young people to present ideas to councillors and the council.	6 meetings per year	Yes	Up to 2	Cllr Richard and Cllr McLennan





## **Appointments to Working Groups** **Southern Wiltshire Area Board**

### Community Area Transport Group:

- Cllr Richard Britton
- Karen Linaker, Community Area Manager
- All other South Wilts councillors as required. ALL PCs are free to attend.

### Shadow Community Operations Board:

- Cllr Richard Britton (Chairman)
- All other councillors to attend as appropriate.
- Chris Hall
- Dave Dunford
- Debrah Biggs
- Dudley Baker Beall
- Jane Dunlop
- Jay Green
- Nigel Sell

### LYN Management Group

- Emma Drage – Community Youth Officer
- Karen Linaker – Community Area Manager
- Cllr Ian Mclennan – Cllr of the Area Board
- Michelle Poole – Chair of Old Sarum Youth Club
- Young person – representing Alderbury
- Young person – representing Old Sarum



## **COMMUNITY AREA TRANSPORT GROUP (CATG)**

### **TERMS OF REFERENCE**

#### **Membership of the CATG**

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

#### **Appointment of CATG Members**

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

#### **Media Relations**

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

### **Meetings**

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes to do so. It should be noted that CATG is not a constitutional or decision making body and hence proceedings will not be minuted by Democratic Services.

### **Officer Support**

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary.

### **Terms of Reference**

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out below.

**Terms of Reference**

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

*(Cabinet Member Decision HT-021-10)*

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

*(Cabinet Member Decision HT-026-11)*

3. Speed Indication Devices

To make recommendations to the Area Board as to the locations for speed indicator devices (SIDs) in line with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-023-11)*

4. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

*(Cabinet Member Decision HT-027-11)*

5. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

*(Cabinet Member Decision HT-031-11)*

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

# Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

## 1. Purpose

### Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

## 2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

### The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

## **Roles of all members of the LYN**

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

### **3. Structure and operation**

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.



Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

#### **4. Media Relations**

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

#### **5. Review**

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.



## **Southern Wiltshire Community Opportunities Board – 9 December 2014**

### **Attendance:**

Cllr Richard Britton, Jay Greene, Nigel Sell, Debrah Biggs, Karen Linaker

### **COB members not in attendance:**

Chris Hall, Dave Dunford, Dudley Baker-Beall, Jane Dunlop

### **Introduction:**

1. This meeting was convened to :
  - (a) discuss the attached proposals
  - (b) to update COB members following the publication of the Cabinet's Position Statement regarding the future of the campus delivery programme in November 2014
  - (c) to secure the COB's ongoing commitment to devising campus facilities in this Area
2. Cllr Britton explained the latest position; that over £70m had been committed to 8 campuses in the county, and that the remaining community areas were invited to devise their own local business plans and bring forward smaller scale community hub proposals for consideration by cabinet on a case by case basis. Cllr Britton expressed caution that the COB's future work would need to ensure that expectations were not unduly raised, bearing in mind uncertainties regarding future funding for the development of subsequent campus's/hubs, beyond those 8 already funded.
3. Subject to the approval of the attached proposals at the 29<sup>th</sup> January 2015 Area Board meeting, the COB would write a terms of reference for the proposed "mini-COBs", and devise a questionnaire to go to heads of service in Wiltshire Council, to ascertain facts such as 'how much time do services spend in each of the mini-cob areas', 'to what end', 'how frequently' and 'how this is likely to continue in the next 5 years'.
4. Alongside this, the COB would look to provide guidance on aspects of constructing a business plan for each location.

### **Actions:**

- Cllr Britton and Karen undertook to begin work on the terms of reference, questionnaire and to seek guidance/good examples of business cases devised elsewhere in the county.
- Karen will complete and draft a report to the 29<sup>th</sup> January Area Board meeting, seeking approval of the attached proposals.
- JSA / Core Strategy review – Karen to find out how much progress Tom had made on this to ensure relevant matters can be used to validate our future business cases

**Southern Wiltshire Area Board  
Communities Opportunities Board (COB)**

**Summary of proposals**

- 1 Alderbury, Winterslow and Downton are agreed as offering the most likely campus locations in our community area if we are to be limited to a three-campus solution.
- 2 To reflect the differences in these locations and the village clusters in which they sit it is proposed that campus consultations should be conducted locally by separate, locally-constituted mini-COBs.
- 3 The local member for each of the three locations will set up the mini-COB and, if not personally leading the mini-COB, will keep a watching brief over its work.
- 4 Each mini-COB will consult with its local community and surrounding villages regarding the needs and aspirations for any campus project(s) in that location and report to the main COB.
- 5 The central COB will keep a watching brief on the work of the mini-COBs but will also (a) undertake the work of establishing what council services are being delivered in each campus location cluster (and therefore what opportunities might exist for providing council service points or hot desk arrangements); and (b) providing guidance on aspects of constructing a Business Plan for each location to include, for example, notional health improvements resulting from improved activity opportunities,

If agreed, these proposals will be presented to the Area Board on January 29<sup>th</sup>.

Richard Britton  
09/12/2014

# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Whiteparish Memorial Hall, Common Rd, Whiteparish SP5 2SU  
**Date:** 26 March 2015  
**Start Time:** 7.00 pm  
**Finish Time:** 9.30 pm

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Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560 or

(e-mail) [lisa.moore@wiltshire.gov.uk](mailto:lisa.moore@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton, Cllr Christopher Devine (Vice-Chair), Cllr Julian Johnson,  
Cllr Ian McLennan and Cllr Leo Randall

Cllr John Thomson – Item 8

### **Wiltshire Council Officers**

Karen Linaker, Southern Wiltshire Community Area Manager  
Lisa Moore, Democratic Services Officer  
Tracy Carter, Associate Director - Waste and Environment  
Emma Drage, Community Youth Officer

### **Town and Parish Councillors**

Alderbury Parish Council – E Hartford & A McGowan  
Britford Parish Council – M Hitchings  
Coombe Bissett Parish Council – G Bundy & D James  
Downton Parish Council – B Cornish, S Lacey, D Mace, J Whitmarsh & R Yeates  
Firsdawn Parish Council – M Bishop, S Brown, B Edgeley  
Grimstead Parish Council – A Ferguson  
Landford Parish Council – J Martin  
Pitton and Farley Parish Council – R Coppock & C Purves  
Redlynch Parish Council – J Blockside  
West Dean Parish Council – J Greene & H Urquhart  
Whiteparish Parish Council – M Hayday, T King, M Pennington & L Palmer

Winterslow Parish Council – D Pearce, A Sillence & J Tier

**Partners**

Wiltshire Police – Inspector David Minty

Wiltshire Fire and Rescue Service – Mike Franklin

Local Youth Network – Michelle Poole (Old Sarum Youth)

**Total in attendance: 43**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p>
2	<p><u>Apologies</u></p> <p>There were none.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 29 January 2015 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>Item 9 – Highways Services – Balfour Beatty and Wiltshire Transport Team. For information Councillor Britton declared that he held shares in Balfour Beatty, as this item was an information item only this did not constitute a pecuniary interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>There were none.</p>
6	<p><u>Report on issues facing the community as a whole</u></p> <p><u>Police – Inspector David Minty</u> The overall figures were pleasing. Victim based crime was down 20% but violence against the person was up 12%, so work was underway to bring that figures down.</p> <p>During a recent operation called Midas, forces in different areas joined together to work with local farmers to catch people poaching and stealing from farms and across rural areas. Thirty vehicles were stopped and three poachers were removed from the county.</p> <p><u>Fire – Cllr Chris Devine</u> The proposals for a combined Fire Service with Dorset had now been through Parliament and signed off. It was hoped that by 1 April 2016 the combined services would be functioning as a single Fire and Rescue Service for Wiltshire and Dorset. A new Chief Fire Officer had been appointed, this was Darren Gunter.</p> <p><u>WFRS - Mike Franklin</u></p>

On 12 March there had been a significant fire in Redlynch. 19 Fire vehicles, including some from across the border attended the scene. Mike urged anyone with a thatched roofed property to have a home safety check carried out.

Questions and comments:

- John Martin, Landford PC – We were all aware of the fire in Redlych, the Wiltshire Fire Service was supported by engines from Romsey. Would the current arrangements with the Hampshire Fire Service continue once the combination was in effect? Answer: Yes all arrangements would remain the same.

Wiltshire Council Updates – Universal Credit

The Board noted the written update attached to the agenda.

Wiltshire Council – Delivering a Legacy for Wiltshire

Karen Linaker, Community Area Manager gave information on the proposals for an event scheduled to celebrate the 800<sup>th</sup> Anniversary of the signing of the Magna Carta. The event would take place on Monday 15<sup>th</sup> June at 6pm and would include a pageant and a parade from the market place to the Salisbury Cathedral.

Local representatives from arts and crafts groups would be sought in the Southern Wiltshire community area to work together on decorating a wooden baron which would then be part of the parade.

Southern Wiltshire Issues System

The Board noted the report attached to the agenda. Issues continued to come in, the majority of them were Highways and CATG themed issued.

Comments and questions:

- Cllr Randall noted that there was an issue at Stock Lane in Landford Wood, where the narrow road goes round in a loop. The parish council had initially objected to its inclusion in the 40mph limit but were told that nothing could be changed. Local residents would like the 40mph limit to be removed.  
Cllr John Thomson advised the Board to take the issue to the CATG who could then consider a sensible scheme to resolve the issue.  
Answer: Cllr McLennan felt that the CATG budget for Southern Wilts should not be affected by any scheme to rectify the issue arising from the implementation of a 40mph speed limit.

**Action: Area Board to ask Cabinet member to review and reverse the decision relating to the 40mph Stock Lane issue.**

Other comments or reports:

- The Parish Clerks Liaison Meeting in February was well attended and



	<p>useful. Another meeting was planned for August.</p> <ul style="list-style-type: none"> <li>• It had been advertised in the Salisbury Journal that the rubbish tip in Salisbury would be closed for 2 days each week and that opening hours would be altered, to make £300,000 of savings. There had been no consultation on the decision to charge £40 for a green waste service. Which two days would the tip be closing and how would the new hours be published? <u>Answer:</u> Tracey Carter, Associate Director for Waste and Environment explained that there was a proposal to review the opening hours of household recycling centres. Proposals were being worked on with Hills at present. Information on the current footfall at the centres was available and would be used in the decision making of which days it would be best to close the facilities. There would be at least one site (out of the four in the county) open on any particular day. The decision to charge £40 for green waste collection was one of the proposals considered as part of the Budget process. The proposed decision would be published for all to see.</li> <li>• The litter along the A36 was an absolute disgrace, and not good for welcoming tourists for the Magna Carta event. <u>Answer:</u> Adrian Hampton, Head of Local Highways and Streetscene South, explained that the Highways Agency used to litter pick when cutting the grass verges, as this was now carried out by Balfour Beatty. Hopefully this task would commence in the next couple of weeks.</li> </ul>
7	<p><u>Parish Showcase</u></p> <p>Chairman of Alderbury Parish Council, Elaine Hartford gave an overview of what it was like to live in Alderbury.</p> <p>There were many activities and clubs in the village, including a monthly film club, keep fit and arts groups and a coffee shop. The recreation ground had a range of facilities for young people, but also catered for people of all ages with the four pieces of outdoor gym equipment and outdoor table tennis.</p> <p>Alderbury was one of the first villages in Wiltshire to have superfast Broadband installed. Community Speedwatch and Neighbourhood watch were both also in operation in the area.</p> <p>Ten bus stops had been adopted by the parish, which had been added to the asset register. A new footpath had been created between West Grimstead and Whaddon.</p> <p>The parish was working with the Community Youth Officer, Emma Drage to set up a Local Youth Network (LYN).</p> <p>The Chairman thanked Elaine for the presentation. He added that the footpath had been included in the parish plan years ago as something residents would like. It had taken some years to realise and it demonstrated how things could be achieved with commitment and perseverance.</p>

Broadband Update

The Board received an update on the roll out of superfast broadband in the community area so far, and the schedule for the remaining work.

Councillor John Thomson, Deputy Leader and Cabinet Member for Communities, Campuses, Area Boards and Broadband and Ian Baker, Head of the Programme Office were accompanied by Paul Coles – SW Regional Partnership Director and Matt Lloyd, NGA Programme Manager from BT for this item.

<b>Exchange Area</b>	<b>Communities Supported</b>	<b>Current Position</b>	<b>Future Work</b>
<b>Alderbury</b>	Alderbury, Whaddon and West Grimstead.	4 X cabinets already live bringing fibre broadband to over 1000 homes and businesses in Alderbury.	Alderbury cab 3 serving West Grimstead has current power issues and the work is ongoing.
<b>Coombe Bisset</b>	Coombe Bissett and Homington.	2 x cabinets already live with 1 additional cab by end of April.	1 X EO cabinets to be surveyed and installed.
<b>Downton</b>	Downton, Redlynch, North Charford, Wick and Lover.	11 x cabinets already live providing a fibre service to over 2000 homes and businesses.	1 x cabinets in build serving Downton. 1 X EO cabinets serving EO lines in Downton is in build.
<b>Earldoms</b>	Landford		2 x EO CAB serving Landford to be surveyed and installed.
<b>Farley</b>	Farley, Pitton and East Grimstead.	3 x cabinets already live providing a fibre service to over 400 homes and businesses.	Work is complete in this exchange area.

<b>Salisbury</b>	Salisbury, Laverstock, Odstock and Britford.	20 x cabinets already live serving homes and businesses in Salisbury, Laverstock and Odstock.	1 x cabinet serving Britford in build stage. 1 x cabinet serving Salisbury in build stage. 1 x EO cab in survey stage.
<b>Winterslow</b>	Winterslow, West Winterslow, Middle Winterslow and Firsdown.	3 x cabinets already live serving 800 premises in Winterslow, West Winterslow and Middle Winterslow.	Additional work to serve Firsdown in survey stage.
<b>Whiteparish</b>	Whiteparish.	2 x cabinets already live serving 296 premises.	1 x cabinets in build. 1 x EO solution in build.
<b>Hampshire</b>	West Dean.	Re-planning using existing ducting.	1 x EO solution to move to survey stage.

There were 9,000 homes within the Southern Wiltshire community area, which would receive access to superfast broadband (SFBB) once works were complete. So far provision to 6,000 of those home had been carried out.

There had been a number of challenges to overcome along the way, to enable BT to get fibre optic out to houses in some areas, but in other areas there had been significant success.

Four new structures would be going live in Alderbury which would see 1,000 houses provided with SFBB.

Further information was available on the website, including a postcode checker and by April 2015, the facility to enter your email address to receive updates would be available.

Questions and comments included:

- You have made a lot of excuses, surely these issues were considered when entering in to a contract with Wiltshire Council? Answer: The engineering challenges were all genuine.

- You say that 90% of premises would have coverage by 2016, and 95% by 2017, which area would be covered the phase 2 ? Answer: We are in the process of going through phase 2 coverage for 2017 at present.
- The postcode checker service was a waste of time, it says postcode not in area, we may get to you in time.
- We believe that there was never any intention to install a cabinet at East Grimstead, all that is needed is one cabinet in the centre of the village to serve everyone. Answer: Works at the Farley exchange had been completed with the funding available, and a significant number of homes would benefit, however the level of coverage would depend on the distance you are from your server.
- Several small businesses located between East and West Grimstead were misled, as we were given the impression by BT that we would achieve 20mbs, so did not sign up to the offer made by Gigaclear; a competitor. Then our date for connection disappeared from the schedule completely. There was no mention at the time that people further away from Farley would not be able to receive the faster connection speed. Why was nothing said at the time? Answer: In phase 1 of the roll out, only a certain amount of coverage would be achieved with the funding available. When further funding available we hoped to achieve more. We were clear all along that we would not be able to provide 100% coverage. We did hold back on our project for 6 months to allow Gigaclear time to gain customers, they asked us to hold back for a further 6 months, which we could not do. They pulled out as a result of not having enough signatures.
- In some areas which you said would receive 1.5gb they are now only receiving 1gb, this project was not being managed very well. Answer: The budget was not overspent, but was in fact very much on target. Any under spent funds could be put back into extending services. If speeds were not achieved, then BT did not get paid. The Government was beginning to realise that this had been a klunky process, and had started to bring in other funding for further phases.
- Other technology was available which may be an alternative option in some areas not yet receiving the connections they desired. We are able to put people in touch with manufactures for a trial. Information could be supplied to the CAM for those interested in looking in to that further.
- The residents at Laverstock and Ford were served by Salisbury, so provision was ok there, however, only two thirds of the new homes at Old Sarum were connected, the other third on the estate had been completely missed off the plans. We had found it impossible to get BT to get the other third of homes added to the plan. Answer: We will take that issue away, and ask that the details of this are forwarded to us.

**Action: CAM/Cllr McLennan to forward details of the Old Sarum estate to BT.**

The Chairman suggested that the way forward was to arrange a meeting with

	<p>residents to discuss solutions. Cllr Thomson added that he would be happy to attend a meeting with residents and BT to discuss the way forward.</p>
9	<p><u>Highways Service - Balfour Beatty and Wiltshire Transport Team</u></p> <p>Adrian Hampton, Head of Local Highways, Weather, and Streetscene – South provided information on the management of reactive maintenance work: ticket submission, prioritisation, scheduling and communication.</p> <p>There had been quite a lot of change over the last 18 months, following the Government Reduction in grants and increase in demand on key services. This had impacted on Highway expenditure and a reduction in back office staff.</p> <p>Reactive Service Services - Local Highways:</p> <ul style="list-style-type: none"> <li>• Pot Holes</li> <li>• Signage</li> <li>• Street Name Plates</li> <li>• Graffiti Removal</li> <li>• Gulley Emptying</li> <li>• Litter Collection</li> <li>• Fly Posting Removal</li> <li>• Shopping Trolley Removal</li> <li>• Dead Animal Removal</li> <li>• Any Highway Defect Repair</li> </ul> <p><a href="http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/mywiltshirelogin.htm">People could now report issues via the 'My Wiltshire' web page or use the app via a mobile phone. Link: <u>http://www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/mywiltshirelogin.htm</u></a></p> <p>A meeting for Town and Parish Council's had been scheduled for 28 April 2015, at City Hall Salisbury, which would talk in a lot more detail about the services available and how to log issues in the parish.</p> <p>Questions and comments included:</p> <ul style="list-style-type: none"> <li>• There was great frustration when using the online 'My Wiltshire' app as once you had submitted an issue, you did not get any feedback on the progress. <u>Answer:</u> We were currently looking at different software, as we are struggling with the current system,</li> <li>• There had been an increase in fly tipping, the response was inadequate. <u>Answer:</u> Littering was up 20% nationally. It was clear that some people would rather fly tip than take their waste to a recycling centre.</li> <li>• Cllr Johnson noted that it was most frustrating that the Ward Cllrs were not being kept in the loop and therefore could not advise their communities of planned work. <u>Answer:</u> When I have a solution I will be back.</li> </ul>

	<ul style="list-style-type: none"> <li>• There was a lot of litter on the 'A' class roads, the Council had a responsibility to clear this. <u>Answer:</u> We had always had the responsibility for collecting litter, but money had become tight and we must make the best use of our services. When the verge cutting was carried out this time, no litter picking was done beforehand. If the community undertook the litter picking themselves, that would be good for the community, but if not then we will do it, but we must prioritise our work.</li> <li>• Are we getting good value from our contractors, as it seemed that some things were not getting done? <u>Answer:</u> In Local Highways, £6 million was spent, £140,000 on maintaining play areas. The price for grass cutting per m<sup>2</sup> was providing value for money.</li> <li>• Were all of the gullies being cleared in the contracted year? <u>Answer:</u> the contracted year runs from 1 June to 31 May, all gullies must be cleared in that year. Sometimes during flooding, we pull them off the schedule to go and sort out areas in trouble. We will empty a gull in an emergency, if there was risk to road safety or flooding to a house.</li> <li>• Cllr Thomson added that where work was not up to standard or failed, that was down to the contractor to re-do at their cost. Parishes were urged to report such incidents to Highways Coordinator.</li> </ul>
10	<p><u>Community Messaging</u></p> <p>Due to the previous items running over, this item was postponed until a future meeting.</p>
11	<p><u>Local Youth Network (LYN) Update</u></p> <p>Due to the previous items running over, this item was postponed until a future meeting.</p>
12	<p><u>Community Area Transport Group (CATG) Update</u></p>

The Board report from the last CATG meeting and considered the recommendations for funding from the CATG budget for 2014/15.

**Decision**

**Southern Wiltshire Area Board approved the CATG recommendations for funding as detailed below:**

<b>Scheme</b>	<b>CATG</b>	<b>PC</b>
Footpath linking Mediaeval Bridge to Milford House Nursing Home, Laverstock	£1,200 <i>(additional to £5,800 previously agreed)</i>	£2,500
Pitton & Farley – No Through Road Sign request for Farley Farm Rd	£100	
Odstock – traffic calming measures: new surfacing and larger speed signs and repeater signs.	£5,000	£1,000 (tbc)
West Grimstead (by recreation field) – request for new informal crossing, due to absence of footpath, volume and nature of traffic	£1,000	£200
Old Sarum – New Community Centre directional signs	£200	
Britford, The Lanes (off of A338) – request for sign saying “No Through Route” to deter traffic from using as a rat run	£100	
Coombe Bissett Village – new 20mph speed limit scheme	£4,000	£1,500
Whiteparish, Common Road from the Riding School to the A27 – new 20mph speed limit scheme	£2,300	£1,000
<b><u>TOTAL</u></b>	<b><u>£13,900</u></b>	<b><u>£6,200</u></b>

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**Community Awards for 2014/15**

This was the second year that the Southern Wiltshire Area Board had run th

	<p>Community Award scheme. It was a way of recognising the really important contribution to community life made by groups and individuals across our area.</p> <p>Nominations had been requested for individuals, projects and groups which:</p> <ul style="list-style-type: none"> <li>• could demonstrate real, tangible community benefit</li> <li>• brought people together to give up their time for the local community</li> <li>• had achieved particular success</li> </ul> <p>Individuals would receive awards of £50; groups/projects would receive £200.</p> <p>The Board considered the nominations for Individual and Group Community Awards as detailed in the report attached to the agenda.</p> <p>There had been 13 individuals and groups nominated, all of whom had performed services for their communities, which the Board would like to recognise.</p> <p><b><u>Decision</u></b>  <b>The Southern Wiltshire Area Board awarded 13 Individual awards of £50 each, and 2 Groups awarded of £200 each as detailed in the report.</b></p> <p>The Chairman thanked everyone who had been involved with the project.</p>
14	<p><b><u>Community Area Grants</u></b></p> <p>The Board considered 3 applications for funding from the Community Area Grant Scheme for 2014/15, as detailed in the report attached to the agenda.</p> <p><b><u>Decision</u></b>  <b>Winterslow Cricket Club was awarded £995 for a new mobile cricket cage.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2014/15.</i></b></p> <p><b><u>Decision</u></b>  <b>Pitton &amp; Farley Parish Council was awarded £1,309 for two map lecterns to guide visitors to footpaths and other local features.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2014/15.</i></b></p> <p><b><u>Decision</u></b>  <b>Landford Parish Council was awarded £4,724.22 for new teenage play equipment at the recreation ground.</b></p> <p><b><u>Reason</u></b>  <b><i>The application met the Community Area Grant Criteria for 2014/15.</i></b></p>



	<p>The Chairman noted that some of the funding for the grants awarded as above would come from the 2015/16, as there was not enough in this year's budget.</p>
15	<p><u>End of Term Report</u></p> <p>As this was the final meeting of the 2014/15 municipal year the chairman made a brief report on the year just finishing, as attached to the agenda.</p> <p>Just short of £72,500 had been allocated in Area Board funding during 2014/15, on 34 schemes across 13 parishes. These relatively small amounts mean so much to these parishes.</p>
16	<p><u>Close</u></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>

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## Big Pledge 2015



### Big pledge – make a difference campaign

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The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community. Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board.

It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives. The campaign aims to make a difference to an individual's health and wellbeing; and make a difference in the local community. Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015.

### The twelve pledges are:

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#### Make a difference to my health and wellbeing:

- Take the sugar swap challenge and reduce my sugar intake for 21 days
- Be sun aware and protect my skin during May to September
- Eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more
- Get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge
- Stop smoking for 30 days
- Be alcohol aware by having at least two or three alcohol free days a week
- Improve my wellbeing by taking time out to do something I enjoy at least three times a week

#### Make a difference in my community:

- Volunteer at least once a month from May to September
- Do charity fundraising for a local cause
- Do acts of kindness by helping someone in my neighbourhood during May to September
- Get my community active by encouraging people I know to do more physical activity
- Be dementia friendly and become a dementia friend

## What you need to know

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- Wiltshire's Big Pledge runs from 11 May to 30 September 2015.
- The Big Pledge Activity Challenge (previously known as the Wiltshire Challenge) will run from 1 June to 19 July 2015. Registration will open on 11 May 2015.
- The Big Pledge website will have tips and links to useful information to support those making a pledge [www.wiltshire.gov.uk/Bigpledge](http://www.wiltshire.gov.uk/Bigpledge)
- People can register their pledges on the website and can do as many pledges as they like.
- Radio advertising will run on Heart, Smooth, Spire, The Breeze etc. to support the campaign.
- A Big Pledge toolkit with flyers, posters and badges will be distributed before the campaign starts

## What can you do?

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- You can make a difference in your community by helping to promote the Big Pledge in your community and place of work.
- Become a campaign champion within your community to promote the Big Pledge and encourage people to register their pledges online
- Agree to do one of the pledges as an Community Area Board
- Wear your 'Ask me about Wiltshire's Big Pledge' badge
- Encourage people to post pictures and tell us about their pledge on Facebook at: [facebook.com/WiltshireBigPledge](https://facebook.com/WiltshireBigPledge) and on Twitter using [#BigPledge](https://twitter.com/BigPledge)

Make a pledge yourself as an individual or as a group



## Further information

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For further information contact:

Mary Devers, Big Pledge Project Officer [mary.devers@wiltshire.gov.uk](mailto:mary.devers@wiltshire.gov.uk)

Steve Maddern, Adult Health Improvement Service Lead, [steve.maddern@wiltshire.gov.uk](mailto:steve.maddern@wiltshire.gov.uk)

John Goodall, Public Health Consultant (designate) [john.goodall@wiltshire.gov.uk](mailto:john.goodall@wiltshire.gov.uk)



<b>Subject:</b>	<b>Changes to Street Lighting</b>
<b>Officer Contact Details:</b>	Peter Binley, Head of Highways Asset Management and Commissioning, Tel: 01225 713412 Email: peter.binley@wiltshire.gov.uk

### Summary of announcement:

The Council needs to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints make it necessary to change the way we light our streets.

We will be converting some of the street lights in our towns and surrounding areas, so that some of them are not on between about midnight and 5.30am where it is safe to do so.

Lights at junctions, pedestrian crossings and where required for safety will remain on all night. Lighting where there are CCTV systems, in the town centre, and in areas where crime is a problem will remain on and at normal lighting levels.

The scheme was the subject of a consultation in 2012 when the views of the public and organisations were invited before the Council's Cabinet considered the matter.

The scheme has been operating successfully in Trowbridge for over six months and will be rolled out in the other towns this summer. A review of the scheme will be undertaken after six months to determine whether further changes are necessary, and the views of the Town and Parish Councils will be sought.

Date of Implementation	Area
1 <sup>st</sup> July	Melksham, Westbury, Salisbury, Laverstock, Wilton
5 <sup>th</sup> August	Warminster, Corsham, Chippenham, Bradford on Avon
2 <sup>nd</sup> September	Calne, Malmesbury, Royal Wotton Bassett, Devizes, Marlborough, Amesbury

After the introduction of the scheme if there are locations where there are any serious safety issues, these will be considered and changes made as necessary.



## **WC Information Item**

<b>Subject:</b>	<b>School Place Planning and Commissioning</b>
<b>Officer Contact Details:</b>	<b>Clare Medland, Head of School Place Commissioning, <a href="mailto:Clare.medland@wiltshire.gov.uk">Clare.medland@wiltshire.gov.uk</a>, Ext 13966</b>
<b>Further details available:</b>	Further details will be available in June 2015

### **Summary of announcement:**

A new School Place Planning Strategy and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The Strategy will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be made available on the Council's website in June and an Executive Summary briefing will be provided.

It is anticipated that there will be up to 3 Workshops organised across the County during June/July to explain the Strategy in more detail and for anyone who wishes to find out further information.





<b>Report to</b>	<b>Southern Area Board</b>
<b>Date of Meeting</b>	<b>28 May 2015</b>
<b>Title of Report</b>	<b>Your Local Issues</b>

## Purpose of Report

To update the board on issues in progress since the last meeting in December.

**NB: To report highway maintenance issues go to :**

[www.wiltshire.gov.uk/parkingtransportandstreets/roadhighwaysstreetcare/mywiltshirelogin.htm](http://www.wiltshire.gov.uk/parkingtransportandstreets/roadhighwaysstreetcare/mywiltshirelogin.htm)

Issue No	Electoral Division	Summary of Issue / scheme	Latest Update
4024	Winterslow	Missing road name sign on The Street, Farley, at the top of Parsonage Hill	Issue received 16 <sup>th</sup> May 2015 – raising with contractor
3906	Winterslow	Black ice and hazardous conditions Lucewood Lane Farley	Gullies and ditches have recently been cleared in the lane. The lane is scheduled for resurfacing in the coming financial year, and is also on a secondary gritting route. Will liaise with the Weather Emergency team on other suitable actions.  Update: As this road is already on a gritting route we could not put a new grit bin there.
3884	Laverstock	Continuing concern regarding the lane adjacent to St Andrew's School, Laverstock, due to the school run drop off and pick up periods causing numerous highway and pedestrian safety hazards	In discussions with the local unitary councillor, traffic engineer, School Travel Plan Adviser and the Primary School, with a view to devising a scheme to be funded by the Taking Action on School Journey's scheme
3865	Landford	To request someone from the Highways agency travel along Stock Lane from the A36 past the Landford manor along to the Landford Wood junction and fully assess the possible maximum speed in the lane. With a view to change the signage to a more practical and safe limit of 20mph or	The restriction has been installed following a request by the New Forest National Park, and whilst it is recognised that the New Forest boundary applies to a proportion of the route, it was considered appropriate to include the full length of Stock Lane rather than terminating the restriction at an arbitrary location. The number of intended carriageway roundels has been reviewed and reduced following the comments received. The limit is a maximum and

		less.	motorist will still drive according to the conditions and environment.
3825	Winterslow	Cars are having difficulty passing on Livery Road, Winterslow. Drivers have to reverse all the way up/down the hill to allow each other through.	CATG discussed on 25 <sup>th</sup> Feb. Parish and CATG agree not a CATG issue, but Highways Engineer asked to explore potential or a Community Action Day to scrape the banks.  Update: Works were done, however the property owner needs to be asked to ensure that their bank is stabilised.
3790	Laverstock Ford and Old Sarum	Request to reduce speed of traffic on Roman Rd, Ford due to recent head on collision	The Parish Council held a local public meeting to discuss traffic management around the village including this road. Transport Engineer has met with them to go through the proposals and have agreed to review and feedback to them which are viable.
3057	Winterslow	Silted up ditches along the Pitton/Winterslow road	This is on the programme and will be done when the resources are available – hopefully by the end of March  Update: Ditch has been cleared, Vector to clear culvert under access within next two months.
2687	Alderbury/ Whiteparish	Destruction of verges and gullies on Miles Lane	Looking into possibility of raised kerbs on corner of A27 and Miles Lane. As yet, no further action has taken place.
2259	Winterslow	road subsidence on narrow bend Church Road, Farley	Balfour Beatty being chased to complete this work, but unlikely to be done by end of this financial year. Still waiting for patching to be done.
2182	Redlynch and Landford	Poor road surface in School Road, Nomansland	Road is on this year's surfacing programme. Waiting for a date from contractors. Drainage repairs currently being carried out.

### **Being progressed through the Community Area Transport Group (CATG)**

3985	Downton	Extend yellow lines on The Borough	Taking to CATG on 19 <sup>th</sup> May 2015
3984	Downton	Safety Improvements of Crossing on Downton High Street	Taking to CATG on 19 <sup>th</sup> May 2015
3911	Downton	Hazardous turning conditions Charlton Manor Farm, Charlton All Saints	Consulting with relevant officers and councillors, subject to discussions, matter to be considered at next CATG meeting
3801	Alderbury	Pedestrian Crossing	CATG agreed to fund works for an informal

		Request, Recreation Ground, West Grimstead	crossing, and improved signage. Design is currently in progress and should be with the PC by the end of the month
3793	Downton and Ebble Valley	No Through Rd Sign needed for The Lanes A338 Nunton	CATG agreed to fund new sign. Work instructed, BBLP to program
3792	Downton and Ebble Valley	Reconfigure Traffic Lights at Britford Park and Ride to permit free flow of traffic when P & R is closed	Atkins have checked the signals and there are no faults displaying on the equipment. They have confirmed that the signals can be configured to operate in virtually any mode however this would need to be funded by the CATG. The cost is approximately £2000 to get the new hardware installed and commissioned. However there is a secondary issue in that the lanes are quite narrow on the approach from Salisbury, therefore if a vehicle overruns into the lane for the park and ride they may overrun the sensor and trigger the signals; this will still be an issue irrespective of any re-configuration.
3791	Redlynch and Landford	School Run Parking Issues on School Rd, Nomansland	Have advised the parish council and school to ensure the travel plan is up to date to assess if assistance can be obtained from the Taking Action on Schools Journey Budget. Subject to this, the CATG may also need to consider this matter
3541	Winterslow	No Through Road sign needed Farley Farm Rd	CATG to fund this sign – work ordered
3183	Laverstock Ford and Old Sarum	HGVs using Milford Mill Road, Laverstock	HGV Action Group – chasing for update
3121	Downton and Ebble Valley	Heavy vehicles accessing Pound Bottom	HGV Action Group – a multi-agency group continues to examine the issues, and has devised a map and proposals intended to strengthen required restrictions
3115	Downton and Ebble Valley	Cycle path problems A338 between Downton and Salisbury	The give way lines on the footways are due to be refreshed as part of a road safety scheme along this route. They were due to be completed by the end of April, Julie is chasing for a revised date.
3109	Downton and Ebble Valley	7.5t weight limit not observed through villages	HGV Action Group – chasing for update
2940	Laverstock Ford and Old Sarum	Very muddy footpath - Mediaeval Bridge to Milford House	Diversion Order is in progress and Rights of Way warden is looking at design to raise the path to make it all weather.
2754	Laverstock Ford and Old Sarum	Flooding regularly takes place in Milford Mill Road	There has been investigation carried out by the Drainage team. Waiting to hear feedback from this.

1992	Redlynch and Landford	HGVs in Landford	HGV Action Group – a multi-agency group continues to examine the issues, and has devised a map and proposals intended to strengthen required restrictions
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Full details on the issues are available online here: [www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard)  
 You then click on issue tracking. If you would like to be sent hard copies of the issues and updates contact Karen Linaker on [karen.linaker@wiltshire.gov.uk](mailto:karen.linaker@wiltshire.gov.uk) or 01722 434697.

To report an issue go to [www.wiltshire.gov.uk/southernwiltshireareaboard](http://www.wiltshire.gov.uk/southernwiltshireareaboard) and click on “report an issue in your community now”.

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## Update for Area Boards

### Focusing on Dementia

One of Healthwatch Wiltshire's (HWW) top priorities is dementia. This is because of what local people told us when we attended the 'what matters to you' events which were hosted by Community Area Partnerships and Area Boards in 2014. We held workshops across the county, where local people were invited to share their experiences of local dementia services. Over 120 people participated in the workshops. People also had the chance to take part in a one-to-one interview with a member of HWW staff or a trained volunteer.

HWW is holding further workshops for people interested in dementia services so that experiences and feedback can be shared with the people who provide those services. One of the main themes of our next workshops will be information provision. For more information or if you would like to get involved in one of the workshops please contact us or visit <http://www.healthwatchwiltshire.co.uk/wiltshire-dementia-strategy>

### Quality of Local Health and Care Services

HWW has an important role in monitoring the quality of local health and care services. In order to do this effectively, we rely on local people telling us their experiences of accessing and using these services. We add this information to similar evidence that we gather from more formal sources such as The Care Quality Commission and local NHS Trusts and professionals. In this way, we can build up a really good picture of what is happening in Wiltshire. If we see that there is a trend developing - that is, many people are raising concerns about the same provider or service, we can use this information to challenge Commissioners or service providers. For example, in 2014 we noticed that there were a number of issues arising regarding dentistry - access to dentists and charging practices. We were able to use the information that local people had given us to escalate the issue to Healthwatch England and the consumer champion WHICH? who were carrying out a national campaign.

We would very much like local people to talk to us about their experiences of health and social care as it is only by speaking out that we can act to make a change.

### Your Care Your Support Wiltshire

HWW, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. The website was launched in April and is still in its early stage of development. We will be working with local people, voluntary and community sector organisations, Wiltshire Council and Wiltshire NHS Clinical Commissioning Group to make sure the new website has all the health and social care information you need in one place. For more information please visit [www.yourcareyoursupportwiltshire.org.uk/home](http://www.yourcareyoursupportwiltshire.org.uk/home) or if you have any feedback please complete the online form <http://www.yourcareyoursupportwiltshire.org.uk/Communication/SiteFeedback.aspx>.

If there is any health, well-being or social care information or service that you feel should be included in the website, please let us know. If you would like us to come and talk to a local group about the website then please let us know.

### Volunteering with Healthwatch Wiltshire

Would you like to help improve local health and social care services? Can you help reach out to local communities and find out about their experiences as patients, carers and services users? Do you have personal experience, skills and enthusiasm to offer?

If so, why not help HWW reach out to local people, to explain and promote our work, listen to people's views and experience of health and social care and help in the improvement and redesign of future services. If you are interested in volunteering with HWW or would like more information please contact us or visit our website <http://www.healthwatchwiltshire.co.uk/content/join-us>

Contact us:

Tel 01225 434218

[info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)

[www.healthwatchwiltshire.co.uk](http://www.healthwatchwiltshire.co.uk)



WILTSHIRE COUNCIL

ITEM 12

SOUTHERN WILTSHIRE AREA BOARD  
(28 May 2015)

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**Positive Activities for Youth Update**

**1. Recommendations**

- 1.1. To note an update on the progress made in delivering positive activities for young people in this community area.
- 1.2. To approve the allocation of £5k of the 2015/16 “positive activities for young people” budget to support youth groups and clubs to “buy in” activities from approved providers – to be known as the “alternative activities scheme”.
- 1.3. To re-launch the leisure credit scheme as “Community Rewards”, and to approve the apportionment of £7k to this reward scheme.
- 1.4. To re-affirm the Board’s support for the delegation of spend to the Community Area Manager to authorise bids to the “alternative activities scheme” and the “community rewards scheme” up to £1,000 at a time. This delegation of authority will be exercised in consultation with all members of the Board, and the Local Youth Network Management Group, and will be reported to the next available full board meeting.
- 1.5. To support the use of £1k of the previously agreed £5,400 start up funding for Alderbury Youth Group (agreed in December 2013) to fund a series of “alternative activities” until arrangements have been put in place to secure a youth leader.

**2. Key Issues**

**Brief Update on Emma’s Work**

- 2.1. Emma will provide a brief verbal update on her work since reporting in March 2015.
- 2.2. The board has £38,000 in its 2015/16 “positive activities for young people” budget.

**Alternative Activities Fund**

- 2.3. One of Emma’s findings in her needs analysis is that some youth clubs may benefit from the use of providers to put on structured “alternative activities”, e.g. alternative sports, such as road surf boarding, bubble football, and contemporary sports such as cricket, rounder’s and fencing. Young people

really value the space and security which their youth groups/clubs provide, allowing them to relax and socialise in an unpressurised environment. However, there may also be scope for perhaps 30 minutes of a youth group session to be taken up with a more structured sport/leisure or other such activity once a month. Emma is able to advise as to which providers would best suit which youth group. In order to facilitate this, the board is asked to allocate £5k of its budget to which groups and clubs can bid for funds to “buy in” these “alternative activities”.

2.4. See table below which provides an indication of the types of alternative activities, providers and costs involved.

Go Active	Archery, Tchoukball, Fencing, Street Surfing, Street Dance, Gymnastics, Volleyball, Real PE, Martial Arts, Urban Polo, Korfball, Handball Cricket, Athletics, Football, Gymnastic, Tag Rugby, Rocketball, Boxing, Dodgeball, American Football, Parkour.	£25 per hour for group size of between 2 - 14 people. £22.50 per hour for 1-2-1 coaching
Health Wiltshire council and Salisbury Hospital	Staff can come into sessions and deliver talks and workshops regarding health. This includes contraception and sexual health	free
Sunrise Bushcraft Outdoor Academy	Through outdoor and land-based education, we deliver nationally recognised QCF qualifications. As well as the national qualification there are various bush craft courses ranging from half a day From making shelters and being able to identify edible and medicinal plants and fungus to skinning and preparing of a Deer carcass.	Price per group of max 12 £480, Min group 4. Price per Individual £40
Wessex Community Circus CIC	Circus Skills, Street Gymnastics, Magic Activities, Alternative Dance and Music Generation	minimum £17.50 per hour
Wiltshire Wildlife Trust Ltd	We are able to offer a full range of outdoor nature-based learning activity, including Forest Schools and The John Muir Award.	£250 per day, £150 per half day
Area Board Councillors	Able to deliver talks on policies and democracy	free

2.5. A positive activity can be any educational or recreational leisure-time activity that is arts, sports, leisure, informal education and community based which helps young people achieve healthy and safe lifestyle outcomes (see appendix for further information).



## Community Rewards

- 2.6. £7k is available for this re-launched scheme, once known as leisure credits.
- 2.7. The idea is that the Local Youth Network Management Group (LYNMG) would consider proposals from youth provision providers to involve young people in work that benefits the local community, e.g. litter picking, footpath clearing etc in return for a reward, e.g. a trip to a theme park or free swimming or other leisure sessions.
- 2.8. Parish Councils will be asked to identify what work they would like the young people to do in their village.
- 2.9. The board is asked to apportion £7k to the Community Reward scheme.

## Community Bids for Positive Activities

- 2.10. If the board agrees to allocate £5k for the “Alternative Activities” initiative and £7k to the “Community Rewards” scheme, this leaves £26k available to Southern Wiltshire groups to bid for funds to facilitate other positive activities for young people in their parish.
- 2.11. Alderbury Parish Council was awarded £5,400 to set up a youth club in December 2013. The Community Youth Officer is asking the Area Board to allow the Parish Council to spend £1000 of that money already awarded in a slightly different way. The Parish Council would like to spend £1000 of the money to fund positive activities over the summer months on the Recreation Field in Alderbury, which it owns. The Community Youth Officer has struggled to obtain figures from providers to recruit and employ a youth worker to set up and run a youth club in Alderbury, as they do not currently have the capacity. This has therefore caused a delay in setting up a provision. Being able to spend this money in a different way will enable the Parish Council to pay for outdoor positive activities to happen now. As well as paying for the sessions, part of the £1000 will be used to hire out the Sports and Social club in the event of bad weather and to provide refreshments as the activities will be physical.
- 2.12. The Parish Council would like assurance that the youth group can receive further funds to help support the set up and running of the youth group if it is successful in the future, as some of their money for this will be allocated to the “positive activities” during the summer.

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## Appendix

Positive activities are for young people aged 13-19 (up to 25 years of age for young people with special educational needs and/or disabilities) and may include activities and support which:

- Helps young people connect with their communities, enabling them to belong and contribute to society e.g. through volunteering
- Provides opportunities for young people to take part in a range of sports, arts, music and other activities where they can socialise safely with their peers and develop relationships, including with adults they can trust
- Encourage young people's personal and social development
- Improve young people's physical and mental health and emotional well-being
- Help young people to achieve in education, work or training
- Prevent and divert young people away from risky behaviours e.g. teenage pregnancy, substance misuse and involvement in crime and anti-social behaviour

### The Education Act 1996

S507B of the Education Act requires Council's, so far as reasonably practicable, to secure for qualifying young persons (aged 13-19 in the local area ) access to sufficient positive leisure-time activities which improve their well-being, and sufficient facilities for such activities. With an annual budget for positive activities for young people and enabling support from Wiltshire Council Children's Services, this responsibility has been delegated to Community Area Boards.

### Local Youth Network Management Group

Southern Wiltshire Local Youth Network Management Group (LYNMG) is a sub group of the Southern Wiltshire Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYNMG. Southern Wiltshire LYNMG will identify local priorities and make recommendations to the Area Board on how funding for positive activities for young people should be deployed. Currently the members of the LYNMG are:

- Young person from Old Sarum
- Michelle Poole – Chair of the Old Sarum Youth Club
- Young person from Alderbury
- Representative from the Area Board Cllr Richard Britton, and Cllr Ian McLennan
- Community Youth Officer Emma Drage
- Community Area Manager Karen Linaker

All members are required to:

- Take an active part in the development of the LYNMG and its aims.
- Ensure that the organisations are represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYNMG relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYNMG
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNMG's activities.
- Respect all members of the LYNMG and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice

**Key responsibilities for the management group include:**

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYNMG;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.
- Support local agendas including the local youth networks (LYN) as well as the JSA.



Alderbury Parish Council was awarded finances to set up a youth club in December 2013. They were awarded £5,400, a combination of capital and revenue funds. The Community Youth Officer is asking the Area Board to allow the Parish Council to spend £1000 of that money already awarded in a slightly different way. The Parish Council would like to spend £1000 of the money to fund positive activities over the summer months on the Recreation Field in Alderbury, which it owns. The Community Youth Officer has struggled to obtain figures from providers to recruit and employ a youth worker to set up and run a youth club in Alderbury, as they do not currently have the capacity. This has therefore caused a delay in setting up a provision. Being able to spend this money in a different way will enable the Parish Council to pay for outdoor positive activities to happen now. As well as paying for the sessions, part of the £1000 will be used to hire out the Sports and Social club in the event of bad weather and to provide refreshments as the activities will be physical.

The Parish Council would like assurance that the youth group can receive further funds to help support the set up and running of the youth group if it is successful in the future, as some of their money for this will be allocated elsewhere.



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### Community Area Transport Group Update

#### Purpose of Report

1. To ask the area board to consider and approve the recommendations from the Southern Community Area Transport Group (CATG)

#### Background

2. The Area Board has been allocated £13,676 for 2015/16 to spend on schemes recommended by the CATG. The funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability, by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport. Combined with the 2014/15 underspend (£5,400), the board has a total of £19,076 to spend on CATG schemes.
3. The Southern Wiltshire Area Board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the area board. The means by which the public and parishes can identify issues for consideration to the CATG is primarily via the area board community issues process.

#### Financial Implications

4. If the recommendations of this report are agreed, there will be just under £17,726 remaining in the 2015/16 budget.

#### Recommendations

- (A) To note the update from the CATG's 19<sup>th</sup> May 2015 meeting (Appendix 1).
- (B) To agree the allocation of 2015/16 CATG funds to the following schemes:

<b>Scheme</b>	<b>CATG</b>	<b>PC</b>
West Grimstead Informal Crossing (£1,000 CATG funds / £200 parish council funds agreed in 2014/15). Final costings now £1,600, and so an additional £400 required	£250	£150
Winterslow, Gunville Road, amend white lines to slow traffic and enhance signage	£400	£250
Downton, Charlton All Saints: Charlton Manor Farm requesting new turning arrangements to provide safer access onto the A338 southbound route (subject to parish council consideration)	£150	£50
Alderbury, Eyres Drive – request for bollards to restrict parking which causes damage to verge and traffic obstructions	£550	£250
<b><u>TOTAL</u></b>	<b><u>£1,350</u></b>	<b><u>£700</u></b>

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19<sup>th</sup> May CATG Meeting - Outcome

	<b>Scheme</b>	<b>CATG</b>	<b>PC</b>	<b>Update</b>
1	Footpath linking Mediaeval Bridge to Milford House Nursing Home	£5000 + £2000 for Div Order	£2.5k	Diversion Order is being processed. Costings for a raised board walk are being sought. First quote was very high (approx £30k including all associated works), hoping to find lower cost quotes. Food Defence Consent will also be required. Ian working with Nick Cowen and Karen to find lower cost schemes and explore possible supplementary funding routes.
2	West Grimstead Gateway	£4500	£500	Surfacing done, 30mph sign has been erected but without the parish nameplate so remedials have been instructed. Works complete.
3	Laverstock & Ford – traffic management scheme			Julie has been to assess and discuss with the Parish Council. Parish Council has consulted with the local community on the options. Julie hopes to bring a comprehensive scheme and costings to the next CATG meeting.
4	Odstock – traffic calming measures: new surfacing and larger speed signs and repeater signs. Could be £6k (due to road closure).	£5k	£1k	Even if this can be completed at the same time as the scheduled resurfacing works, the estimated cost is closer to £5k. CATG to allocate a further £2k. Parish Council to confirm its contribution to the scheme. Julie to detail the definitive costs of the scheme. Hopefully the resurfacing works to this route will be confirmed by the end of May. Graham will chase for the details and report back to the parish council and CATG.
5	West Grimstead – by recreation field – request for new crossing, due to absence of footpath, volume and nature of traffic	£1,250	£350	Designs have been drawn up to install an informal crossing with “slow” painted on road either side, and existing playground signs to be made to look more prominent. £1,200 was the estimate of the preliminary design, the detailed designs now suggest a cost of £1,600.
6	Redlynch finger posts	£300	£300	Work should be complete by end of May.
7	Britford Park & Ride traffic lights – Downton Parish Council request to switch off when			Atkins have checked the signals and there are no faults displaying on the equipment. They have confirmed that the signals can be configured to

	park and ride not in operation			operate in virtually any mode however this would need to be funded by the CATG. The cost is approximately £2000 to get the new hardware installed and commissioned. However there is a secondary issue in that the lanes are quite narrow on the approach from Salisbury, therefore if a vehicle overruns into the lane for the park and ride they may overrun the sensor and trigger the signals; this will still be an issue irrespective of any re-configuration. CATG confirmed that it should not pursue this issue any further.
8	Britford Park & Ride - site regularly floods creating a hazard to motorists & pedestrians (including Primary school children). This has been an issue since the Park & ride site was built and needs a permanent solution			Contractors aware – continually monitored, will be remedied when funding available. CATG can do no more – remove from ongoing list.
9	Britford – speed of traffic through the village especially now SID has gone			Metro count request submitted at beginning of March – survey being carried out mid May.
10	Britford - pavement between Britford & Bodenham is partially restricted by accumulated debris and is a danger to pedestrians who are forced to walk nearer to the edge and therefore the traffic. This section of pavement is also used by cyclists rather than them using the road on this section for their own safety but the state of this section creates another hazard for them.			Highways contractors have scheduled to clear this.
11	Odstock - Flooding occurs on both carriageways of the Bodenham dual carriageway just as the 2 lane section starts (Downton bound) or finishes (Salisbury bound) creating a hazard for motorists.			Danny Everett – drainage officer to investigate. Still ongoing – officers to chase

12	Downton - the section of A338 at Charlton All Saints seems to be a cluster site for accidents and these seem to be becoming more frequent.			The A338 is monitored for the number of collisions involving personal injury on both a route basis and a collision hot spot basis. As part of this process the junction to Charlton All Saints was identified as a cluster site for a few minor personal injury accidents (involving shunts) and has recently been subject to a small safety scheme. The site will continue to be monitored however as far as we are aware the details from the police so far do not indicate that any of the recent collisions that they have attended have resulted in personal injury. Also, speed limits on A and B roads have recently been reviewed, and the policy is not to review again unless a material change has occurred. CATG can do no more at this stage, remove from list.
13	Downton - a number of accidents occur on the section through Downton and on to the County boundary.			Major maintenance is planned on this route in 2015/16
14	Winterslow, Gunville Hill/Rd – traffic speed concerns for pedestrians especially during the afternoon/evening school run	£400	£250	The Parish Council expressed concerns about the damaged signage on the bend and the worn white lines. Slippage of bank by Lime Tree Cottage. Officers and parish council have since been out to assess the issue and a scheme has been agreed to amending the lining on the road to give the impression that the road is narrower at the bend, and to enhance the signage.
15	Britford, The Lanes (off of A338) – request for sign saying “No Through Route” to deter traffic from using as a short cut when congestion into Salisbury	£100		Julie is investigating and will implement new sign.
16	Clarendon Park – bus shelter removed following act of vandalism – only police caution given			Shelter belonged to Wiltshire Council but not intending to replace. Parish Council unsatisfied with outcome. Wiltshire Council has confirmed that there is no budget or policy on the replacement of bus shelters. Julie was asked to come back to the CATG with some options: (a) cost of utilizing a spare shelter from Amesbury (b) cost of refurbishing the damaged shelter

				in Clarendon (c) cost of buying a new shelter.
17	Redlynch & Landford – Glebe Lane, Moor Lane (HGV concerns)			Pursuing through HGV Action Group
18	Downton – non 3663 vehicles accessing industrial estate and Pound Bottom Landfill Site			Pursuing through HGV Action Group
19	Laverstock & Ford, Milford Mill Road			Pursuing through HGV Action Group
20	Landford, Stock Lane – reverse application of New Forest 40mph speed limit			The portfolio holder had confirmed that this was not possible, but that the CATG could choose to confirm this route as one of its routes for reviewing in 2015/16. CATG decided to defer its consideration of this matter to the item below regarding review of a number of routes in Landford.
<b>NEW ISSUES RECEIVED</b>				
1	Landford, Stock Lane – add horse warning signs at each end of the lane (where it leaves the A36 to prevent hazardous driving along a route which should really be 20mph)		£100	This is a low cost and possible scheme, especially as posts are in place to attach the new signage. The signs would cost £100 in total. The Parish Council will fund and recoup the cost from the horse riders.
2	Britford Primary School – safety concerns of pupils walking to school alongside busy A338 High Road			Whilst recognizing the hazards along this route, the only feasible option would be to find an alternative route along the back of the houses. However, the Parish Council was doubtful that this would be used, bearing in mind the detour parents and pupils would have to make. As the numbers affected were low, and the traffic engineering options ineffective, the CATG agreed to take this matter no further.
3	Charlton All Saints – Charlton Manor Farm – new turning requested to provide safer access.	£150	£50	A simple scheme involving the removal of some of the white lines in the middle of the road was agreed as the most suitable option. Downton Parish Council to consider and confirm contribution.

4	Alderbury, Eyres Drive – wooden bollards required to prevent parking	£550	£250	Parking was causing damage to the verge and obstruction to traffic flow, including for refuse vans. Parish Council were satisfied that all affected villagers were in favor of the bollards and that the displacement of the parked cars would not be an issue. Alderbury Parish Council to consider and confirm contribution.
5	Laverstock, Milford Mill Road – various traffic management proposals			Removed from agenda – not a matter for CATG
6	Landford Speed Limit Review			Landford Parish Council had conducted a detailed study of speed limits on all routes in the village and this had resulted in a number of requests and recommendations for change. This study had been carried out last year prompted by the DfT's scheme to review speed limits in the New Forest. The parish council was very concerned about the way in which the DfT's scheme had been concluded, especially in regard to Stock Lane. The CATG could put the roads listed in the Parish Council report forward for review at a cost of £2,500. Should the review result in recommendation for speed limits to be reduced, there would be further financial implications to implement these changes, likely to cost anything from £3k - £5k. Due to the concerns and costs surrounding this matter, Cllr Britton agreed to engage in further talks with the Portfolio Holder to seek a financial contribution from Wiltshire Council.



<b>Report to</b>	<b>Southern Area Board</b>
<b>Date of Meeting</b>	<b>28 May 2015</b>
<b>Title of Report</b>	<b>Area Board Funding</b>

**Purpose of Report**

To ask councillors to consider the following grant requests:

1. Redlynch & Hale Cricket Club – £800 for new cricket covers.
2. Grimstead Parish Council – £565 for a new defibrillator for East Grimstead.
3. Redlynch Parish Council - £2,090 for tyre swing safety surfacing at Nomansland Land Recreation Ground – play area.
4. Old Sarum Youth Group - £870 for an intergenerational fun day in Old Sarum
5. Downton Training Band - £1,115 for the “Bash & Blow” community project

**1. Background**

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer’s recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Community Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. The community area grants budget has been approved for 2014/2015 for community area grants, digital literacy grants, community partnership core funding, area board operational funding and area board/councillor led initiatives.
- 1.6. In addition to CAGs and digital literacy grants councillors can submit an Area

Board/Councillor-Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.

- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which do not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.
- 1.9. There is a single on-line application process for Community Area Grants (CAG) and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found [here](#).
- 1.10. Area boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.11. Officers provide advice on how the application meets with the scheme's criteria, but the decision to support applications is made by Amesbury area board councillors.
- 1.12. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.13. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the Southern Wiltshire 'Our Community Matters' [blog-site](#). Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

## **2. Main Considerations**

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.



### 3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 4. Financial Implications

- 4.1. Awards must fall within the Area Boards budgets allocated to the Southern Wiltshire Area Board in 2015/16.

<u>Budget</u>	<u>£</u>
Discretionary Capital	44,057
Discretionary Capital Digital Literacy	1,500
Youth Funding	19,216
Capital overspend 14/15	(4,528.22)
Discretionary Revenue underspend 14/15	1,648.59
Youth Funding underspend 14/15	2,330
Locally Held Youth Funds underspend 14/15	16,412
<b>TOTAL</b>	<b>80,635.37</b>

- 4.2. The board will consider grant applications at each of its board meetings in 2015/16, and therefore there will be 6 rounds of funding consideration, as below:

- 28 May board meeting – 16 April application deadline
- 30 July board meeting – 18 June application deadline
- 1 October board meeting – 20 August application deadline
- 3 December board meeting – 22 October application deadline
- January 2016 board meeting – tbc
- March 2016 board meeting - tbc

### 5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

### 6. HR Implications

- 6.1. There are no specific HR implications related to this report.

### 7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8 of the funding report.

## 8. Grant Requests

Ref	Applicant	Project proposal	Funding requested
8.1.	Redlynch & Hale Cricket Club	New Cricket Covers	£800

- 8.1.1. The application has been appraised by the Community Area Manager and meets the grants criteria. The funding requested is to make a capital purchase of some new cricket covers for the club which operates on the playing fields in Redlynch.
- 8.1.2 New guttering, hoses and metalwork are required as the current covers are unusable making training very difficult after rain. The under 9s and under 17s sections of the club will benefit in particular from the new covers.
- 8.1.3 It will provide the Colts section of the club, of which there are nearly 100, with a safe environment to play on after rain. The new covers will help ensure that local children and use the facilities and local matches can proceed.
- 8.1.4 The club cannot fund this from its reserves as it needs to retain a percentage of funds to cover unforeseen circumstances and to pay for a new scoreboard and new nets.

Ref	Applicant	Project proposal	Funding requested
8.2.	Grimstead Parish Council	New Defibrillator for East Grimstead	£565

- 8.2.1. The application has been appraised by the Community Area Manager and meets the grants criteria. The funding requested is to contribute towards the costs of a new defibrillator for East Grimstead.
- 8.2.2. West Grimstead has a defibrillator, but considering the 2 mile distance from this, and the rural - elderly nature of the community in East Grimstead, the Parish Council believe this defibrillator to be necessary.
- 8.2.3. The parish council is contributing £950 of its reserves, but cannot contribute anymore as it is committed to a new play area project in West Grimstead.

Ref	Applicant	Project proposal	Funding requested
8.3.	Redlynch Parish Council	Tyre Swing Safety Surfacing	£2,090

- 8.3.1. The application has been appraised by the Community Area Manager and meets the grants criteria.
- 8.3.2. In 2011 the existing playground at Nomansland Recreation Ground was

improved which included the installation of a new tyre swing. Since then, the level of community use at the playground has increased and the number of children enjoying this particular item of equipment has exceeded expectations. As a result it has become difficult to sustain the appropriate provision and maintenance of a loose filled bark pit as a safe fall surface. This project will mean that the equipment will become safer and more sustainable for the future with a surface that will last as long as the swing.

8.3.3. The local community will benefit from better quality equipment which will encourage yet more people to the recreation ground with their children to enjoy a healthier lifestyle and recreational choices. Additional resources will be released from the charity maintaining the surface and redirected into providing more sport.

8.3.4. The Parish Council is unable to fully fund this from its own free reserves and is seeking a contribution from the Area Board.

Ref	Applicant	Project proposal	Funding requested
8.4.	Old Sarum Youth Group	Intergenerational Community Fun Day	£870

8.4.1. The application has been appraised by the Community Area Manager and meets the grants criteria. The Youth Group would like to organise this event to bring the community together, and to raise awareness of the youth group through this positive activity.

8.4.2. A Sports Coaching organisation will be used to provide professional expertise for this fun day, and the current draft programme includes events such as bubble football, rounders, cricket, archery, parachute games, crazy catch games.

8.4.3. A key objective of this event is to bring the community together to facilitate intergenerational activities, helping to emphasise the positive contribution young people can make to the community. It will also facilitate better understanding, appreciation and respect amongst the young, the adults and the elderly who live in Old Sarum, simply by bringing all together to have a bit of fun.

8.4.4. The Youth Group has very recently been set up and does not have reserves to call upon to fund this event. The grant will be deducted from the Youth Fund.

Ref	Applicant	Project proposal	Funding requested
8.5.	Downton Training Band	“Bash & Blow” project to encourage village residents to take up an instrument	£1,115

8.5.1. The application has been appraised by the Community Area Manager and meets the grants criteria.

8.5.2. The aim of this project is to encourage residents of the village to take up a musical instrument (brass or percussion), offering high quality but low cost musical education, accessible for all. The Band will hold a weekly rehearsal run by well qualified volunteers during which participants would learn how to play an instrument. Instruments will be made available to loan to participants. The Band plans to go into the local schools and demonstrate just how much fun playing an instrument can be. Performance opportunities would also be arranged so that participants have a goal to work towards and display our work within the village.

8.5.3. Participants will be invited from all sections of the local area and the band is actively recruiting all ages to join the training band. The vision is to instil in participants a desire to continue making music, benefitting themselves, and the wider community.

8.5.4. The band is unable to fully fund this project from its reserves.

<b>Appendices</b>	Appendix 1 – Redlynch & Hale Cricket Club Appendix 2 – Grimstead Parish Council Appendix 3 – Redlynch Parish Council Appendix 4 – Old Sarum Youth Group Appendix 5 – Downton Training Band
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

<b>Report Author</b>	Karen Linaker Community Area Manager Tel: 01772 434697 Email: <a href="mailto:karen.linaker@wiltshire.gov.uk">karen.linaker@wiltshire.gov.uk</a>
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Grant Applications for Southern Wiltshire on 28/05/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1345	Community Area Grant	Tyre Swing Safety Surfacing	Nomansland Sports Association	£2090.00
1218	Community Area Grant	Redlynch and Halee CC Covers	Redlynch And Hale CC	£800.00
1347	Community Area Grant	Downton Band Training Band - 'Bash & Blow'	Downton Band	£1115.00

ID	Grant Type	Project Title	Applicant	Amount Required
1345	Community Area Grant	Tyre Swing Safety Surfacing	Nomansland Sports Association	£2090.00

**Submitted:** 14/05/2015 21:04:14

**ID:** 1345

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

Yes

**4. If yes, please state why this project cannot be funded from the Parish Precept**

The Parish Council budget is fully committed to a number of projects and it was felt the precept increase this year should be proportionate to the rate of inflation and no more. There is therefore a shortfall in a number of projects the parish council would like to provide.

**5. Project title?**

Tyre Swing Safety Surfacing

**6. Project summary:**

This project is for the removal of the existing loose bark safety surfacing and pit edges and replacing it with a robust recycled rubber \\\

**7. Which Area Board are you applying to?**

Southern Wiltshire

**Electoral Division**

Redlynch and Landford

**8. What is the Post Code of where the project is taking place?**

SP5 2BY

**9. Please tell us which theme(s) your project supports:**

Children & Young People  
Health, lifestyle and wellbeing  
Recycling and green initiatives  
Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

04/2015

**Total Income:**

£74387.59

**Total Expenditure:**

£79418.47

**Surplus/Deficit for the year:**

£-5030.88

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£24994.00

**Why can't you fund this project from your reserves:**

Our reserves are held as a contingency and are at the lower end of the contingency recommended by the National Association of Local Councils.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost £4195.00

Total required from Area Board £2090.00

Expenditure (Itemised expenditure)	£	Income (Itemised income)	£	Tick if income confirmed	£
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Preparation of Foundation	1900.00	Parish Council Contribution	yes	1200.00
Wet Pour Surface installation	2295.00	Parish Council Contribution		905.00
<b>Total</b>	<b>£4195</b>			<b>£2105</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Southern Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

in 2011 the existing playground at Nomansland Recreation Ground was improved which included the installation of a new tyre swing. Since then, the level of community use at the playground has increased and the number of children enjoying this particular item of equipment has exceeded expectations. As a result it has become difficult to sustain the appropriate provision and maintenance of a loose filled bark pit as a safe fall surface. This project will mean that the equipment will become safer and more sustainable for the future with a surface that will last as long as the swing. The local community will benefit from better quality equipment which will encourage yet more people to the recreation ground with their children to enjoy a healthier lifestyle and recreational choices. Additional resources will be released from the charity maintaining the surface and redirected into providing more sport.

**14. How will you monitor this?**

Use of resources to maintain the bark pit will cease. Number of users at the recreation ground is reported back to the management committee based on anecdotal experience of the committee members.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

This is a capital project that requires no ongoing funding

**16. Is there anything else you think we should know about the project?**

Not applicable

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes

for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1218	Community Area Grant	Redlynch and Halee CC Covers	Redlynch And Hale CC	£800.00
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**Submitted:** 01/04/2015 01:02:03

**ID:** 1218

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£0 - £500

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**



Redlynch and Halee CC Covers

**6. Project summary:**

We need guttering, hoses and metalwork for our mobile covers as they are currently unusable. The youth section of the club will not be able to play their matches after rain currently, nor be able to train safely. There is an urgent need for funding to sort this before the cricket season is effected by rain. Our colts section, the Under 9s to Under 17s, will benefit from funding this project. Our adult section of the club will also benefit as will the Wiltshire youth cricket teams who play county matches at the ground.

**7. Which Area Board are you applying to?**

Southern Wiltshire

**Electoral Division**

Redlynch and Landford

**8. What is the Post Code of where the project is taking place?**

SP5 2LN

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£7012.00

**Total Expenditure:**

£6164.00

**Surplus/Deficit for the year:**

£828.00

**Free reserves currently held:**

**(money not committed to other projects/operating costs)**

£7204.00

**Why can't you fund this project from your reserves:**

This money is potentially to be used for a new scoreboard, new nets and any unforeseen circumstances.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		£800.00		
Total required from Area Board		£800.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Materials	800.00			
Total	<b>£800</b>			<b>£0</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**

No

**12. If so, which Area Boards?**

Southern Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

The project is based on the local playing fields at Redlynch and will benefit the local community in a number of ways. It will provide the Colts section of the cricket club, of which there are nearly 100, with a safe environment to play on after rain. It will mean that children in the area will be able to utilise the cricket facilities on the playing fields, as well as ensure that local matches can go ahead. We host games for Wiltshire County Youth Cricket, our own Youth setup and mens teams. Having working covers is a major step in being able to provide a service to young people in the area daily, as we having training and matches most evenings and at the weekends. It will benefit the Girls cricket that takes place at the playing fields and something that we are trying to push forward, but without the proper equipment to keep matches and training on it is hard to keep them interested. We are a Clubmark team and work hard to provided adequate facilities for the community.

**14. How will you monitor this?**

Reports from coaches and other members of the cricket club. Monitoring youth numbers. Obtaining match reports and scorecards from matches played after rain.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

It will not. The grant will cover the cost. This is a one-off expenditure.

**16. Is there anything else you think we should know about the project?**

It does not.

**17. DECLARATION**

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.

1347	Community Area Grant	Downton Band Training Band - 'Bash & Blow'	Downton Band	£1115.00
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**Submitted:** 15/05/2015 17:22:15

**ID:** 1347

**Current Status:** Application Appraisal

**To be considered at this meeting:**

tbc contact Community Area Manager

**1. Which type of grant are you applying for?**

Community Area Grant

**2. Amount of funding required?**

£501 - £5000

**3. Are you applying on behalf of a Parish Council?**

No

**4. If yes, please state why this project cannot be funded from the Parish Precept**

**5. Project title?**

Downton Band Training Band - 'Bash & Blow'

**6. Project summary:**

The aim of this project is to encourage residents of the village to take up a musical instrument (brass or percussion). We plan to offer high quality but low cost musical education that is accessible for all. We would hold a weekly rehearsal run by well qualified volunteers during which participants would learn how to play an instrument. We also wish to make instruments available to loan to participants. We also plan to go into the local schools and demonstrate just how much fun playing an instrument can be. Performance opportunities would also be arranged so that participants have a goal to work towards and display our work within our village.

**7. Which Area Board are you applying to?**

Southern Wiltshire

**Electoral Division**

Downton and Ebbles Valley

**8. What is the Post Code of where the project is taking place?**

SP5 3JQ

**9. Please tell us which theme(s) your project supports:**

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

Sport, play and recreation

If Other (please specify)

**10. Finance:**

**10a. Your Organisation's Finance:**

**Your latest accounts:**

12/2014

**Total Income:**

£16293.47

**Total Expenditure:**

£10241.13

**Surplus/Deficit for the year:**

£3824.34

**Free reserves currently held:**  
**(money not committed to other projects/operating costs)**  
 £14131.20

**Why can't you fund this project from your reserves:**  
 We wish to keep at least a year's worth of the band's costs as reserves.

We are a small community group and do not have annual accounts or it is our first year:

**10b. Project Finance:**

Total Project cost		<b>£8426.95</b>		
Total required from Area Board		£1115.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
30 Music Stands	690.00	People's Postcode Lottery		6536.00
Music sets	425.00	Downton Band	yes	600.00
Musical Instruments	6517.00	Downton Band	yes	175.46
Publicity	194.95			
Tuba	600.00			
<b>Total</b>	<b>£8426.95</b>			<b>£7311.46</b>

**11. Have you or do you intend to apply for a grant from another area board within this financial year?**  
 No

**12. If so, which Area Boards?**  
 South West Wiltshire

**13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?**

We envisage that participants will come from all sections of the local area and we actively recruiting all ages to join the training band. We will empower participants in our scheme by helping them learn to play a musical instrument. Participants will then have the skills needed to carry on being involved with music, benefiting both themselves and the wider community. We are encouraging a diverse range of participants in the project and the very act of these people coming together and working like a team will bring the community closer together. Participants in the project will gain skills in their chosen instrument together with an understanding of reading music. We hope that Bash and Blow will empower participants with a desire to continue music making. We envisage that music in local schools and in our wider local community will be boosted with more participation and a greater enthusiasm in musical

activities.

**14. How will you monitor this?**

The band's directors will meet regularly to ascertain whether the Training Band is meeting it's aims.

**15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?**

Downton Band will seek additional funding from other grant giving bodies when larger purchases are needed (for example more instruments). But we envisage that the training band will be going out and performing regularly at local events and will raise money to be self sustaining from these appearances.

**16. Is there anything else you think we should know about the project?**

17. DECLARATION

**Supporting information - Please confirm that the following documents will be available to inspect upon request:**

**Quotes:**

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

**Accounts:**

yes I will make available on request the organisation's **latest accounts**

**Constitution:**

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

**Policies and procedures:**

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

**Other supporting information (Tick where appropriate, for some project these will not be applicable):**

**And finally...**

yes The information on this form is correct, that any award received will be spent on the activities specified.